



Invitation for Sealed Quotation

Ministry of Forest and Environment
Singha durbar, Kathmandu, Nepal

Invitation for Sealed Quotation for the procurement of Stationeries and other Official Goods (FY2081/82).

Sealed Quotation No: MoFE/SQ/G/01/081-82

Date of first Publication- 2081/10/16 B.S.

1. The Ministry of Forest and Environment invites sealed quotations from registered Suppliers for the supply, delivery and installation of **Stationeries and other official goods** for the fiscal year 2081/82.
2. Eligible Bidders may obtain further information and inspect the Sealed Quotation document at the Ministry of Forest and Environment Singha durbar, info@mofe.gov.np, telephone-01-4211737, fax-014211868
3. A complete set of Bidding Documents/Sealed Quotation forms may be purchased from the Ministry of Forest and Environment, Singha durbar, Kathmandu and the Department of National Parks and Wildlife Conservation, Babarmahal, Kathmandu by eligible Bidders on the submission of a written application, along with the copy of company/firm registration certificate, and upon payment of a non-refundable fee of NRs. 1000.00 till: **2081/10/30, 13:59 pm**: during office hours or deposit the cost of bidding document in the following account
Name of the Bank: Rastriya Banijya Bank Ltd. Name of Office: Ministry of Forest and Environment
Office Code no:329003501
Rajaswa (revenue) Shirshak no.:14229
4. Sealed bids/Quotations must be submitted to the Ministry of Forest and Environment by hand on or before 14:00 noon on 2081/10/30. Bids received after this deadline will be rejected.
5. The bids will be opened in the presence of Bidders' representatives who choose to attend at 2081/11/1, 14:00 pm at the Ministry of Forest and Environment, Singha durbar, Kathmandu. Bids must be valid for a period of 45 days after bid opening and must be accompanied by a bid security amounting to a minimum of Rs.40,000(Forty thousand only)- which shall be valid for 30 days beyond the validity period of the bid. If bidder wishes to submit the Cash Security, the cash should be deposited in Deposit Account No 1960100102030000 at Rastriya Banijya Bank Ltd, Singha durbar, Kathmandu and submit the receipt of the deposited amount of cash along with the Sealed Quotation.
6. If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date.
7. The Purchaser reserves the right to accept or reject, wholly or partly any or all the Sealed Quotations without assigning any reason, whatsoever.